



# Program Administration Scale (PAS) Program Reviews



For Levels 2-6, a PAS program review shall be conducted by a certified PAS assessor.

The *Program Administration Scale (PAS)* is used to gather information that measures the quality of administrative, management, and leadership practices in early childhood programs. The PAS helps a program dig deeper into the following aspects of program administration:

- Human Resources Development
- Personnel Cost and Allocation
- Center Operations
- Child Assessment
- Fiscal Management
- Program Planning and Evaluation
- Family Partnerships
- Marketing and Public Relations
- Technology
- Staff Qualifications

## Better Beginnings and PAS Program Reviews

You will submit a Better Beginnings **Intent to Apply** form to let A-State Childhood Services know that you plan to apply for Better Beginnings. A PAS consultant will contact you to schedule your virtual or face-to-face PAS review. The review consists of the activities listed below.

- A tour of all spaces used by children, families, and staff
- An interview regarding all required PAS Items
- A review of the PAS Program Portfolio
- A review of Better Beginnings requirements: information shared with families (Levels 2 and 3), developmental screenings (Level 2), and children's portfolios (Level 3)

About three weeks after your PAS review, you will receive a **PAS Summary Report** and **Program Review Checklist** via email. Upload these documents with your application to the ELS portal to document that the assessment was completed within the last 12 months and the required average score was achieved.

## PAS Requirements

- Level 2: Participate in a PAS review, Items 1-21\*
- Level 3: Score 4.0 or higher, Items 1-21\*
- Level 4: Score 4.0 or higher, Items 1-25
- Level 5: Score 5.0 or higher, Items 1-25
- Level 6: Score 6.0 or higher, Items 1-25

\*Items 5 and 6 are scored but not included in the average score for Level 2 and 3 reviews.

To learn more about the PAS go to:

<https://mccormickcenter.nl.edu/services/program-evaluation/>

Out-of-School Time programs may choose to use YPQI or SACERS/PAS.