



OUT-OF-SCHOOL TIME APPLICATION STAFF TRAINING RECORD FORM

Facility Name _____ License Number _____

Administrative and Teaching Staff (and Kitchen Manager if applicable)				Date Training Completed				
				Administrative Staff Only			Admin and Teaching Staff (at least 50% required)	
Name	Position	Date of hire	PDR #	Strengthening Families	Nutrition (required annually)	Physical Activity	Intro to the 40 Dev. Assets	SACERS or YPQI

Save a copy of all documents for your records. Submit the completed application with documentation online through your ELS portal.
 For more information: www.ARBetterBeginnings.com Phone: 501-320-6161 Email: OEC.BetterBeginnings@ade.arkansas.gov