# Submitting a Better Beginnings Application in the ELS portal

Before you submit your application, ALL requirements including assessments must be completed and documented.

You need to know what level you qualify for and have the required doumentation ready to upload.

# Completing the Application

Go the the ELS portal (<u>https://arkdhs.force.com/elicensing/s/login/</u>) and log in with your user name and password.

### Welcome

### Select Manage Facilities, Get Started.

27 HUMAN H	оте	Dashboard	Resources	Contact Us			¢ १
Division of Child Care Early Childho	ood Education - Child Car	a Licensing					
Welcome, You can apply for ne previously created a		and use your dashboard	I to edit and track the sta	atus of		14	
Resources	e Applications ted →		Manage Facilities iet Started →	5	Get Started		

### List of Facilities

Select **view** next to the facility name. If you have more than one facility, you will see them all listed here. Select the appropriate one. This will bring up the facility page with a menu on the left.

7 HUMAN SERVICES	Home	Dashboard	Resources	Contact Us		¢ s				
Division of Child Care	Division of Child Care Early Childhood Education - Child Care Licensing									
< Back to Dashboar	d									
List of Faciliti	es									
Sort By		]								
Select an Option		Ŧ								
Facility No.		Facility Name		Facility Type	Facility Status	Action				
12345	Pretty Good	d Preschool 1		Child Care Center	New Provisional	View				
23456	Pretty Good	d Preschool 2		Child Care Center	Regular	View				

# **Facility Information**

Select Better Beginnings.

T HUMAN	Home	Dashboard	Resources	Contact Us		¢ s
Division of Child Car	e Early Childhood Education - C	hild Care Licensing				
< Back to Facilitie	IS					
Facility 1234		Facility Type Child Care Ce		Facility Status Regular		
i Facility In	formation	庙 Facility I	Information			
Facility Pl Informatic	nysical Address & Contact n		od Preschool 1		Facility Type Child Care Center	
Owner Infe	ormation	Provider Type Center Based			Proposed Open Date 10/08/2021	
RE Director In	formation					
🕒 Facility So	chedule					
🇐 Service In	formation					
② Enrollmen	t & Operations					
Certificati	on & Inspections					
Document	ation					
Daily Rate	Information					
Q Facility Ag	ges Served					
🕞 Better Beg	ginnings					
<ul> <li>Related Li</li> </ul>	nks					

To start a new application, select Start New Application.

To continue working on a pending application, or to see submitted or withdrawn applications, select **My Applications**.

7 HUMAN SERVICES	Home	Dashboard	Resources	Contact Us		<b>්</b> ද			
Division of Child Care Early Childhood Education - Child Care Licensing									
< Back to Dashboar My Applications	d Start New Application								
Application No.	Application Type	Facility Name	Facility Typ	e Submitted Date	Application Status	Actions			
			Applicatio	ons to be displayed here.					

### Instructions

Select the type of application you are completing (new, higher level, or recerification).

If your program qualifies for *reciprocation*, select **Reciprocation**, then click <u>here</u> to go to the section of this document for reciprocated programs.

If your program does not qualify for *reciprocation*, skip that option. If you aren't sure, click <u>here</u> for more informatiion about reciprocation.

Select the Level for which you are applying from the drop down menu and then select **Start New Application**.

7 Services	Home	Dashboard	Resources	Contact Us	¢ 8				
Division of Child Care Early Childhood Education - Child Care Licensing									
< Back to Dashboard									
My Applications S	tart New Application								
Inchronolitere									
Instructions <ul> <li>Provide the information necessary for the application.</li> </ul>									
	<ul> <li>Provide the information necessary for the application.</li> <li>You may save the application prior to completion and return at a later time to complete, withdraw, and/or submit.</li> </ul>								
✓ Applicants will	be required to upload all re	quired documents, as determined	d by the type of application, pric	or to submitting the application.					
✓ Applicants will	be required to answer all q	uestions as "Yes" on the "CHILD C	CARE CENTER APPLICATION C	HECKLIST" Prior to uploading the required documents related to the application.					
*Child Care Cente	r-Based Application Prerec	juisites							
New Better Be	ginnings Application								
Application for	Higher Level								
Application for	Recertification								
Reciprocation									
*Select one of t	ne following Options								
Level 3			▼ Start I	New Application					

# **Application Checklist**

Select **yes** for all the requirements that you have met and can document. Select **continue**.

	Dashboard	Resources	Contact Us	<b>4</b> 8
Division of Child Care Early Childhood Education - Child Care	Liconsing			
C Back to Applications         C Back to Applications         New Application:         Better Beginnings         Operation Checklist         Operations         Operations         Participation & Accreditation         Documentation         Review         Sign & Submit	Application of CENTER-BASED APPLI Level 3 - ALL REQUIRE Medical & Educational "3.A.1 The facility sh YPO1 shall have a PQ YOS NO "3.A.2 The director si YOS NO "3.A.2 The facility sh YOS NO "3.C.2 The staff shal YOS NO "3.C.2 The staff shal YOS NO "3.D.1 The facility sh YOS NO "3.D.2 The facility sh Ity module. YOS NO	ICATION CHECKLIST MENTS FOR LEVELS 1 AND 2 Care Plans & Strengthening F all score an average of 4.00 or hall complete the Strengthening f hall develop a Strengthening f all score an average of 4.00 or i maintain a portfolio for each all share information on nutril hall use a Division-approved to	ing Families online self-assessment for three (3) or more Strategies. Families action plan and implement at least one (1) action step. r higher on the ERS. School age programs using PQA shall score 3.75 or hig	the average). School-age programs using ther on the PQA.
				Save Previous Continue

If you select **no** for any of the requirements and then select **continue**, you will receive an error message that reads "All questions in the Checklist for Level # should be marked "yes".

	Deshboart 🛛 🖉 All Questions in the Checklist for Lovel 3 should be marked as Yes'. 🔀	2
Division of Child Care Earty Childhood Education - Child Ca	are Licensing	
< Back to Applications	A Analia dia Chashlist	
New Application: Better Beginnings	Application Checklist	ld
Application Checklist	CENTER-BASED APPLICATION CHECKLIST	
Application Details	Level 3 - ALL REQUIREMENTS FOR LEVELS I AND 2 MUST BE MET AT TIME OF APPLICATION (except PAS & ERS reviews). Schedules, Daily Plans, Self-Evaluation(s), Medical & Educational Care Plans & Stringthening Families information must be included with application.	
Operations	*3.A.1 The facility shall score an average of 4.00 or higher on PAS items 1-21 (items 5 and 6 are scored but are not included in the average). School-age programs using YPQI shall have a PQA Form B scored 3.75 or higher.	
Participation & Accreditation	*3.A.2 The director shall complete the Strengthening Families online self-assessment for three (3) or more Strategies.	
Documentation	Yes No     '3.4.3 The facility shall develop a Strengthening Families action plan and implement at least one (I) action step.	
Review	Yes     No     '3.C.1 The facility shall score an average of 4.00 or higher on the ERS. School age programs using PQA shall score 3.75 or higher on the PQA.	
🔒 Sign & Submit	Yos No     '3.C.2 The staff shall mentalm a portfolio for each child.	
	<ul> <li>S.U.2 The start shall maintain a portrouo for each child.</li> <li>Ves No</li> </ul>	
	*3.0.1 The facility shall share information on nutrition and physical activity for children with families.  Yes No	
	*3.0.2 The facility shall use a Division-approved tool to complete a (1) physical activity self-assessment and create and implement one action plan in the physical activ- ity module.	
	Yes No     No     J0.3 The facility shall up the Division -approved tool to complete a second self-assessment in the physical activity module to assess progress.	
	(Yes O No	
	Componts	
	Save Previous Continue	1
		0

# Application Details

Most information on this page will auto-populate and **cannot** be changed from this page.

New Application: Better Beginnings	Application Department of the second seco	etails			"Mandatory fi
S Application Checklist	Facility Name				
Application Details	Pretty Good Pr	eschool 1			
Gperations	Facility Number				
operations	1234567				
Participation & Accreditation	Address				
Documentation	123 PG Presch	ool Street			
Review	Address 2				
🔒 Sign & Submit	City			County	
	Pretty Good To	own		Happiness	
	State	Zlp Code		Phone	
	AR	72111		501.123.1234	
	Cell/Mobile			Fax	
	870.123.4567				
	Director			Director Email Address	
	Mrs. Frizzle			Frizzle@PGPreschool.com	
	Owner			Owner Email Address	
	Ms. Addie			PrettyGoodAD@PGPreschool.com	
	*Facility is Open Year Round	Open Partiy Year From		End Date	
	MM/DD/YYYY		ö	MM/DD/YYYY	ö
	*Specify seasonal hour NA	variations(summer hours, fuil days on holiday	/s, etc.)		

Save a copy of all documents for your records.Submit the completed application with documentation online through the<br/>ELS portal.For more information: <a href="http://www.ARBetterBeginnings.com">www.ARBetterBeginnings.com</a>Phone: 501-320-6161Email: <a href="https://www.BetterBeginnings.com">BetterBeginnings@dhs.arkansas.gov</a>

Respond to the prompts under Facility is Open.

• If your program is open all year long, select **Year-Round**. You do not need to enter start and end dates.

Start Date	End Date	
MM/DD/YYYY	mM/DD/YYYY	

• If your program closes for part of the year, select **Open Partial Year From** and then select the first day your program opened and the day your program will close this school year.

	* Facility is Open Year Bound Open Partly Year From	
6	Start Date	End Date
	9/1/2022	5/31/2023
	* Specify seasonal hour variations(summer hours, full days on holidays, etc.)	
	Follow school district closings during the school year. Open at 7:30 in summer.	

Add information about any dates that your program hours vary during the year in the text box under **Specify seasonal hour variations (summer hours, full days on holidays, etc.).** If your program hours do not vary during the year, type **NA** or **none.** 

	* Specify seasonal hour variations(summer hours, full days on holidays, etc.)	
	Follow school district closings during the school year. Open at 7:30 in summer.	
or		
	* Specify seasonal hour variations(summer hours, full days on holidays, etc.)	
	NA	

Select Continue.

## Operations

The number of classrooms on this page will auto-populate, but they **may** be updated. Type the correct number of classrooms, children, full-time, and part-time staff in the appropriate text box. Select **Continue**.

T HUMAN SERVICES	Home	Dashboard	Resources	Contact Us		<i>C</i> * ×
Division of Child Care Ea	rly Childhood Education - Ch	lld Care Licensing				
< Back to Applications New Application: Better Beginnings	5	📧 Operatio	ons			"Mandatory field
Application Che	ecklist	Infant & Toddle	r(Birth to 36 Months)			
Application Det	alls	No. of Classro	ooms	No. of Children served	No. of Full-Time Staff	No. of Part-Time Staff
Operations		Preschool(3-5)		No. of Children Served	No. of Full-Time Staff	No. of Part-Time Staff
Participation &	Accreditation	2		0	0	0
Documentation		School Age(K-1 No. of Classro		No. of Children Served	No. of Full-Time Staff	No. of Part-Time Staff
Review		0 Total		0	0	0
Sign & Submit		No. of Classro	ooms	No. of Children Served	No. of Full-Time Staff	No. of Part-Time Staff
		7		0	0	0
						Save Previous Continue

### Participation & Accreditation

Accreditation. If your program is accredited, select the agency that accredited your program. For more information on accreditation, click <u>here.</u>

Participations. This section will auto-populate and **cannot** be changed from this page. If this information is incorrect, contact your licensing specialist.

### Select Continue.

Thuman Home	Dashboard	Resources	Contact Us		<i>¢</i> * 8
Division of Child Care Early Childhood Education	- Child Care Licensing				
< Back to Applications					
New Application: Better Beginnings	Accreditation	ion			'Mandatory field
Application Checklist	NAEYC O			MONTESSORI	
Application Details	ABC O			NAFCC O	
Operations	CARF O			COA O	
Participation & Accreditation	Facility Parent	rticipations			'Mandatory field
Review	Special Nutriti	on		Voucher	
	CHMS			Head Start	
🔒 Sign & Submit	Early Head Sta	rt		DDTCS	
					Seve Previous Continue

## Documentation

T SERVICES	ne Dəshboərd	Resources	Contact Us	¢* 8
Division of Child Care Early Childhoo	d Education - Child Care Licensing			
< Back to Applications				
New Application: Better Beginnings	Docur	nentation		'Mandatory field
Application Checklist		g documents are required for the ap Staff Record	oplication process. Please select document type and upload the relevant documen	t below:
Application Details	ARKid	First, Child Health and Child Develo thening Families (Required for Level		
Operations	AN APPLIC	TION IS NOT COMPLETE UNTIL AL	L REQUIRED DOCUMENTS HAVE BEEN RECEIVED.	
Participation & Accreditation		Better Beginnings, submit the folio n 7.00) or the Better Beginnings Gui	wing information. All forms listed are provided in the application packet. Refer to t ide for additional information.	he Better Beginnings Rules and Regulations
<ul> <li>Documentation</li> </ul>	Documen	ts Uploaded:		+ Add Attachments
Review	Documen	File Name	Document File Type	
🔒 Sign & Submit				
			Uploaded documents to be displayed here.	

Upload all required documentation by selecting + Add Attachments.

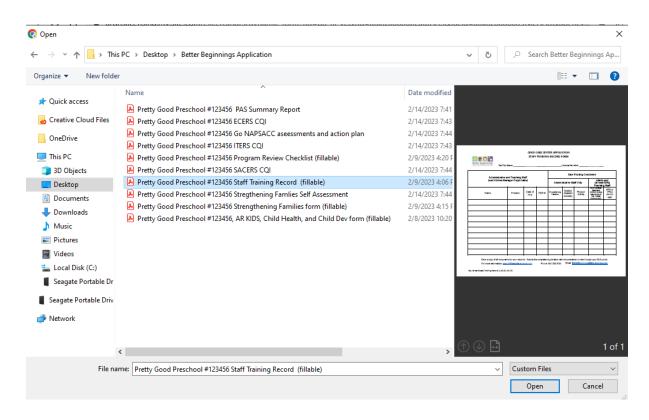
### Select Upload File.

Home Home	Dashboard	Resources	Contact Us	<i>4</i> * A
Division of Child Care Early Childhood Education - Child				
< Back to Applications New Application:	🗊 Docume	ntation		'Mundatory field
Better Beginnings				
Application Checklist			pplication process. Please select document type and	upload the relevant document below:
Application Details		rr Record it, Child Health and Child Devel ing Families (Required for Leve		
Operations	AN APPLICATIO	N IS NOT COMPLETE UNTIL A	L REQUIRED DOCUMENTS HAVE BEEN RECEIVED.	
Participation & Accreditation		ter Beginnings, submit the folio 30) or the Better Beginnings Gu		application packet. Refer to the Better Beginnings Rules and Regulations
O Documentation	Documents L	/ploaded:		+ Add Attachments
Review	Document File	Name	Document File Type	
🔒 Sign & Submit		Upload Document	×	
		Accepted file Types (PDF, DOCK, f * Document Type Setect an Option	Iood Files WG, JPEG, DOC, XLSX0 Cancel Uploed	od hern. Save Previous Continuo

Select each document on your computer that you are uploading and select **Open**.

Save a copy of all documents for your records. Submit the completed application with documentation online through the ELS portal.

Save Previous Continue



When prompted, select **Done**.

Upload Document	×
	×
Upload Files	
Pretty Good Preschool #123456	0
1 of 1 file uploaded	Done
	Cancel

Select the document type you are uploading. Select Upload.

	Upload Document
	Pretty Good Preschool #123456 Staff Training Record (fillable).pdf has been Uploaded
レ	*Decoment Type
	Annual Staff Record
	Cancel

Repeat this step until all required forms are uploaded.

Most child care centers are required to submit the documentation listed below.

- PAS Summary Report
- Staff Training Record form
- Strengthening Families form
- Strengthening Families self-assessment (level 3-6 only)
- Most recent ITERS, ECERS, and SACERS CQI reports
- AR KIDS, Child Health, and Child Dev form
- Program Review Checklist
- Go NAPSACC self-assessment, action plan, and re-assessment for required module/s

If the document you are uploading is not an option in the **document type** drop-down list, use one of the available options or **other**. Your Better Beginnings Specialist will look at all the documents you provide to make sure that all requirements are met.

Once all required forms are uploaded, select **Continue**.

E7 HUMAN Services	Home	Dashboard	Resources	Contact Us				¢	2
Division of Child Care Ear	riy Childhood Education - Ch	ilid Care Licensing							
< Back to Applications New Application:	i.	Documer	ntation				•м.	ndatory	field
Application Chee	cklist	The following do		lication process. Please select docu	ment type and upload the relevant documen	t below:			
Application Deta	alls	ARKIds First	t, Child Health and Child Develop Ing Families (Required for Levels )						
Operations				REQUIRED DOCUMENTS HAVE BEE	N RECEIVED.				
Participation & A	Accreditation		er Beginnings, submit the followi 0) or the Better Beginnings Guide		provided in the application packet. Refer to t	he Better Beginnings	Rules and Regu	lations	
Documentation		, Documents U	ploaded:				+ Add Attachm	nents	
Review		Document File	Name	Document Fil	e Type				
🔒 Sign & Submit		Pretty Good Pr (fillable).pdf	eschool #123456 Staff Training R	Record Annual Staff	Record		/	ŵ	
		Pretty Good Pr	eschool #123456, AR KIDS.pdf	ARKIds First,	Child Health and Child Development		1	ŵ	
		Pretty Good Pr (fillable).pdf	eschool #123456 Strengthening	Families form Strengthenin	g Families (Required for Leveis 2 thru 6)		/	ŵ	
						Save	Previous	Continu	

### Review

Select **edit details** to review each section of the application for accuracy.

### Select Continue.

27 HUMAN Services	Home	Dəshboərd	Resources	Contact Us		ሮ ደ				
Invision of Child Care Early Childhood Education - Child Care Licensing										
< Back to Applications	5									
New Application: Better Beginnings		Review								
Application Che	ecklist	Applicatio	n Checklist		🖌 Edit Details	~				
Application Det	alls	③ Applicatio	n Details		✓ Edit Details	~				
Operations		Operation	5		✓ Edit Details	~				
Participation &		Participati	ion & Accreditation		🖌 Edit Details	~				
Documentation		Document	ation		🖌 Edit Details	~				
Review						_				
🔒 Sign & Submit					Previous	tinue				

## Sign and Submit

Provide your digital signature and the date submitted.

#### Select Submit.

K7 HUMAN Hom	ie I	Dashboard	Resources	Contact Us		<b>(</b> * 2
Division of Child Care Early Childhood	i Education - Child Care i	Licensing				
< Back to Applications						
New Application: Better Beginnings		💎 Sign & Subn	nit			'Mandatory field
Application Checklist		On behalf of the license System.	ed child care facility, I hereby	voluntarily apply for participation :	and certification with Better Beginnings, Arkansas' Quality Rating improvem	ent
Application Details		I hereby understand an	d agree to the following: cal space, records, etc.) must i	be accessible for on-site visits with	or without notice.	
Operations				her DHS programs will be subject i is Professional Development Regis		
Participation & Accreditation	n	For programs part	icipating under reciprocation,	e Better Beginnings Rules and Reg all reciprocation policy requirement reet to the best of my knowledge.	ulations) must be submitted with this application. nts have been met.	
Ocumentation		* Submitted By	uns application is the	ter to the best of my knowledge.	*Submitted Date	
S Review	(	Pretty Good Presch	hool Dierctor		2/14/2023	
💽 Sign & Submit						
					Previous	Submit

# Congratulations! You have submitted your application!

You can check on the status of your application by going to the Welcome page and selecting **Manage Applications.** 

Save a copy of all documents for your records. Submit the completed application with documentation online through the ELS portal.

For more information: <u>www.ARBetterBeginnings.com</u> Phone: 501-320-6161 Email: <u>BetterBeginnings@dhs.arkansas.gov</u>

# Reciprocation

Eligible programs that are accredited through state or national accreditation systems or have standards set by funding agency that may be equal or exceed Better Beginnings are eligible for full or partial reciprocation and given certification at levels that are determined by the Division. The following are some examples of approved accreditation systems. Click on the agency to go find more information on specific reciprocation details and documentation requirements.

- Arkansas Better Chance (ABC)
- American Camping Association (ACA)
- <u>American Montessori Society (AMS)</u>
- COGNIA
- <u>The Commission on Accreditation of Rehabilitation Facilities: Child and Youth Services</u> <u>Standards (CARF)</u>
- Early Head Start
- Early Intervention Day Treatment (EIDT)
- Head Start
- National Afterschool Association (NAA)
- National Accreditation Commission (NAC)
- National Association for the Education of Young Children (NAEYC)
- National Association for Family Child Care (NAFCC)
- Non-ABC, HS, or EHS facilities owned by an Arkansas school district or Educational Cooperative

Other Accreditation systems may be considered upon review and approval by the Better Beginnings Program Administrator.

## **Reciprocation Requirements**

Accrediting agency	Level of Reciprocation	Due at renewal date	Partial reciprocation also requires
	Full reciprocation at Level 6	Application	NA
NAA		Proof of accreditation dates	
	Full reciprocation at Level 6	Application	NA
NAFCC		Proof of accreditation dates	
NAEYC	Full reciprocation at Level 6	Application	NA
NAEYC		Proof of accreditation dates	
ABC*	Full reciprocation at the	Application	NA
ADC	appropriate level for ERS score	Most recent ERS scores	
Early Head	Full reciprocation at the	Application	NA
Start*	appropriate level for ITERS score	Most recent ITERS report	
Head	Full reciprocation at Level 4	Application	NA
Start*	Full reciprocation at Level 5, and 6	Most recent CLASS report	
Start	with **required CLASS scores		
NAC	Full reciprocation at Level 4	Application	NA
NAC	Partial reciprocation at Level 5-6	Proof of accreditation dates	Ratios will be checked for Levels 5-6
COGNIA	Full reciprocation at Level 3	Application	NA
COGINIA	Partial reciprocation Levels 4-6	Proof of accreditation dates	Ratios will be checked for Levels 4-6
AMS	Full reciprocation at Level 3	Application	NA
AIVIS	Partial reciprocation at Level 4-6	Proof of accreditation dates	Ratios will be checked for Levels 4-6
ACA	Full reciprocation at Level 4	Application	ERS and ratios required at Levels 5-6
ACA	Partial Reciprocation at Levels 5-6	Proof of accreditation dates	6
CARF	Full reciprocation at Level 3	Application	All requirements (except PAS) for
CAN	Partial reciprocation at Levels 4-6	Proof of accreditation dates	Levels 4-6
EIDT	Full Reciprocation at Level 2	Application at Level 2	All requirements (except PAS) for
LIUT	Partial reciprocation at Levels 3-6		Levels 3-6
AR school	Partial reciprocation	Application	All requirements (except PAS) for
districts			Levels 2-6
(non-ABC)			

\*Classrooms under the same license that are not ABC, EHS, or HS are required to have ERS assessments. Submit an *Intent to Apply form* to request assessments.

\*\*The following CLASS scores are required for Head Start Programs:

Level 5: Emotional Support 6, Classroom Organization 6, Instructional Support 3. Level 6: Scores greater than those that are required for level 5.

### Return to the Instructions

**Save a copy of all documents for your records.** Submit the completed application with documentation online through the ELS portal.

For more information: <u>www.ARBetterBeginnings.com</u> Phone: 501-320-6161 Email: <u>BetterBeginnings@dhs.arkansas.gov</u>

# Instructions for reciprocated programs

When prompted, select the type of approved accreditation your program has earned. If the list does not include the approved Accrediting agency, select a different one and upload the required documentation.

27 HUMAN Services	Home	Dashboard	Resources	Contact Us				<b>(</b> † 2
Division of Child Care Ear	ly Childhood Education - (	Child Care Licensing						
< Back to Applications		Accreditat	ion					
Better Beginnings			1011					'Mandatory field
Application Deta	ils	If any of the Items I	this section are checked, the	proof of accreditation document is r	equired to be uploaded in the Documentat	ion tab.		
Operations		NAEYC O			MONTESSORI			
-		ABC O			NAFCC O			
Participation & A	ccreditation	CARF O			COA O			
Occumentation		🗉 Facility Pa	rticipations					
Review			Thompations					Mandatory field
🔒 Sign & Submit		Special Nutrit	Ion		Voucher			
		CHMS			Head Start			
		Early Head St	art		DDTCS			
						Save	Previous	Continue

### Arkansas Better Chance (ABC), Head Start (HS), Early Head Start (EHS), Arkansas School Districts

### ABC

Full reciprocation based on most recent ERS

• Upload most recent ERS CQI reports

### Head Start

Full reciprocation for Level 4

• No additional documentation required

Full Reciprocation for Levels 5 & 6 based on most recent assessment

• Upload most recent FCCERS CQI report or CLASS report

### Early Head Start

Full reciprocation based on most recent assessment

• Upload most recent ERS CQI reports or CLASS reports

#### Arkansas School Districts or Educational Cooperatives

Non-ABC, HS, or EHS facilities owned by an Arkansas school district or Educational Cooperative receive full reciprocation based on most recent ERS

• Upload most recent ERS CQI reports

T HUMAN Home	Dashboard	Success Document Uploaded Success	utty		¢		
ivision of Child Care Earty Childhood Educ;	ation - Child Care Licensing						
< Back to Applications							
Vew Application: Better Beginnings	Documenta	ition		'Mand	latory		
Application Details		the Accreditation section require docume elevant document below.	ntation for facilities applying for a Better Beginn	ings level 2-6 under reciprocation. Please select the docum	nent		
Operations	Documents Uploa						
Participation & Accreditation	Document File Nam		Document File Type	+ Add Attachmen			
O Documentation		ool #123456 ITERS CQLpdf	Accreditation - ABC	1	ŵ		
Review	Pretty Good Presch	ool #123456 SACERS CQLpdf	Accreditation - ABC	/	ŵ		
🔒 Sign & Submit	Pretty Good Presch	ool #123456 ECERS CQI.pdf	Other	1	ŵ		
Sign & Submit	Pretty Good Presch	ool #123456 ECERS CQLpdf	Other	/			

Save a copy of all documents for your records. Submit the completed application with documentation online through the ELS portal.

Save

### NAEYC Accredited

Full reciprocation at level 6

• Upload proof of accreditation (with dates)

7 HUMAN SERVICES	Home	Dash	iboard	Success Document Uploaded Successfully	×		¢ 8
Division of Child Care Ear	rty Childhood Education - Cl	hild Care Lice	nsing				
< Back to Applications							
New Application: Better Beginnings		5	Documentati	on			'Mandatory field
Application Deta	alls		All items checked in the type and upload the rele		n for facilities applying	for a Better Beginnings level 2-6 under recip	rocation. Please select the document
Operations			Documents Upload	ed:			+ Add Attachments
Participation & I	Accreditation		Document File Name		Document File Type		
O Documentation			Pretty Good Preschool	#123456 Accreditation Certificate.pdf	Accreditation - NAE	YC	/ 8
Review							
🔒 Sign & Submit							Save Previous Continue

### American Montessori Society Accredited Full reciprocation for level 3

Partial reciprocation for Levels 4-6 based on classroom ratios (Ratios will be confirmed with licensing visit documentation)

• Upload proof of accreditation (with dates)

7 HUMAN Services	Home	Dashboard	Success Document Uploaded Successfully	×	<b>4</b> ×		
Division of Child Care Ear	ly Childhood Education - Chil	d Care Licensing					
< Back to Applications							
New Application: Better Beginnings		Docum	Documentation				
Application Deta	All Items checked in the Accreditation section require documentation for facilities applying for a Better Beginnings level 2-6 under reciprocation. Please select the d type and upload the relevant document below.		s level 2-6 under reciprocation. Please select the document				
Operations		Documents	Documents Uploaded:				
Participation & Accreditation		Document F		+ Add Attachments			
O Documentation			Preschool #123456 Accreditation Certificate.pdf	Document File Type Accreditation - MONTESSORI	/ 8		
Ø Review							
🔒 Sign & Submit					Save Previous Continue		

### CARF Accredited and EIDT Programs

#### CARF Accredited

Full reciprocation at level 3

• Upload proof of accreditation (with dates)

Partial Reciprocation at Level 4-6

- Upload proof of accreditation (with dates)
- Upload all documentation required for child care centers (except for PAS Summary Report)

### EIDT programs

Full reciprocation for level 2

• No additional documentation required

Partial reciprocation for Levels 3-6

• Upload all documentation required for child care centers (except for PAS Summary Report)

7 HUMAN	Home	Dashboard	Resources	Contact Us	¢;				
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< Back to Applications	5								
New Application: Better Beginnings		Documer	ntation		'Mandatory fiel				
Application Details			All Items checked in the Accreditation section require documentation for facilities applying for a Better Beginnings level 2-6 under reciprocation. Please select the document type and upload the relevant document below.						
Operations		Documents U	ploaded:		+ Add Attachments				
Participation &	Accreditation	Document File	Name	Document File Type					
Documentation		Pretty Good Pr	eschool #123456 Accreditatio	n Certificate.pdf Accreditation - CARF	/ =				
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