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Documentation for each level (and all preceding levels) must be uploaded into the ELS portal with the Better Beginnings application. Save all documents on your computer. When you save them, use the following information in the name of the document: the name of your child care family home, the license number, and the name of the form. Example: Pretty Good Preschool #12346, Staff Training Record. When prompted, upload each document individually and select the Document Type from the drop-down menu provided. If the document type isn't listed, select other.

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Most Child Care Family Homes are required to submit the documentation listed below with their application.

- BAS Summary Report
 - Caregiver Training Record form
 - Strengthening Families form
 - Strengthening Families self-assessment (Levels 3-6 only)
 - FCCERS CQI report
 - AR KIDS, Child Health, and Child Development form
 - Program Review Checklist
 - Go NAPSACC self-assessment, action plan, and re-assessment for required module(s)
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Reciprocated Child Care Family Homes

<p style="text-align: center;">NAFCC Accredited</p> <p>Full reciprocity at Level 6</p> <ul style="list-style-type: none"> • Upload proof of accreditation with dates 	<p style="text-align: center;">Arkansas Better Chance</p> <p>Full reciprocity based on most the recent FCCERS</p> <ul style="list-style-type: none"> • Upload the most recent FCCERS CQI report
<p style="text-align: center;">Head Start</p> <p>Full reciprocity at Level 4</p> <ul style="list-style-type: none"> • No additional documentation required <p>Full reciprocity for Levels 5 & 6 based on the most recent assessment</p> <ul style="list-style-type: none"> • Upload the most recent FCCERS CQI report or CLASS report 	<p style="text-align: center;">Early Head Start</p> <p>Full reciprocity based on the most recent assessment</p> <ul style="list-style-type: none"> • Upload the most recent FCCERS CQI report or CLASS report