



FAMILY CHILD CARE HOME – INTENT TO APPLY

This form should be submitted to BetterBeginnings@AState.edu 12 months before the application is due/submitted

1. FCCH Information

Home Descriptive Information			
Facility Name:		License Number:	County:
Physical Address:		City:	Zip code:
Contact Name:		Phone Number:	
Email:		Alternate phone number:	
Primary language spoken at facility:		Number of children who do not speak primary language:	
Licensed Capacity:	Do any children attend less than 5 days a week?	If yes, how many?	
Type of License (pick the one that is specified on your license)			
Child Care Center	Out of School Time	Family Child Care Home	
How many children are enrolled			
Part day (2-4 hours)	Full day (over 8 hours)	Ext./evening care	Overnight
Hours of operation:		ABC Hours of operation (if ABC funded):	
Type of funding (select all that apply)			
Private pay	CCDF vouchers	CACFP food program	EIDT
*Head Start	*Early Head Start	*ABC	other _____
Accreditation (Attach accreditation certificate or notification from agency)			
*Are you nationally accredited?	By what agency?	Initial date:	Renewal Date:

*Please check reciprocation details for this designation



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2. Application Information

Better Beginnings				
Current Level:	Level requested:	Initial Application	Recertifying	Leveling Up
Renewal date (or date you plan to apply):				
FCCERS assessment				
Number of classrooms per age group				
	Classroom Name or #	# of children enrolled	Ages: <small>(Infant, Toddler, Preschool, School age)</small>	Funding <small>(ABC, CCDF, EHS, HS, Private Pay, School District)</small>
1				
2				
3				
4				
Earliest date you would be ready for a FCCERS assessment:				
Latest date you would like to be assessed (4-6 months before you submit your application):				
You will be contacted by an assessor when your 60-day window for FCCERS assessment is open.				
Program (BAS) assessment needed				
I would like to request: Face-to-face BAS assessment Virtual BAS assessment				
Earliest date you would be ready for a BAS assessment:				
Latest date you would like to be assessed (3-4 months before you submit your application):				
You will be contacted by an assessor to schedule your BAS assessment.				
Provider as employer				
<p>A provider is an employer if he or she pays an individual to preform child care services and directs that individual in the details of how the child care work is to be performed.</p> <ul style="list-style-type: none"> An assistant works under the supervision of the provider and is not left in charge of children unless he or she meets all the qualifications of a substitute. A substitute is a person who is left in charge when the provider is absent and meets licensing requirements. A substitute only works when the provider is absent. If that person works when the provider is present and when the provider is absent, he or she is considered an assistant. 				
Using the definitions above, how many employees are currently working in your FCCH?				
	Full-time (35+ hours/week)	Part-time 20-34 hours/week)	Less than 20 hours/month	
Assistants:				
Substitutes:				



CENTER-BASED – INTENT TO APPLY

3. Helpful Resources

Application

If you need help accessing or completing the application in the ELS portal, or other technical support related to the online application contact your Better Beginning Specialist at DCCECE.

OEC.BetterBeginnings@ade.arkansas.gov
501.320.6161

Resources about the Better Beginnings process and requirements are available here:
<https://drive.google.com/drive/folders/1iG9nCNVlGd-9YpyCZPDNEAVcnUfK4YGK?usp=sharing>

BAS Program Portfolio

To learn more about the BAS go here: <https://mccormickcenter.nl.edu/library/business-administration-scale-for-family-child-care-bas/>

- BAS Portfolio cohorts are offered twice a year in the fall and spring. Go here to find cohorts: <https://tinyurl.com/BBFCHresources>
- Online tutorials are available anytime on Moodle, email BetterBeginnings@AState.edu to request access to the Moodle modules.
- Submit a TA request form at least 6 months before you plan to submit your application.

Strengthening Families

To learn more about the Strengthening Families Initiative go here: <https://cssp.org/our-work/project/strengthening-families/>

- If you need help finding a Strengthening Families training on PDR for Level 2, go here: <https://engageourfamilies.com/register>
- To access the Strengthening Families *self-assessment and action plan template for Level 3 and 4, go here: <https://cssp.org/resource/strengthening-families-self-assessment-for-family-child-care-programs/>

*The 6-hour Strengthening Families Director's Seminar includes completion of the self-assessment and writing action plans.

Staff Qualifications/ Professional Development

Most trainings can be found in the Professional Development Registry (PDR) at <https://pdregistry.arkansas.gov/>

- For a list of required trainings and to find required trainings go to: <https://tinyurl.com/BBFCCHresources>
- Or subscribe to the Childhood Services Newsletter here: https://lp.constantcontactpages.com/su/Wraur4r/newslettersubscribe?source_id=c7d1aeef-393b-487e-b62c-915f1472511f&source_type=em&c=aLdFTv90pGOEm8ZuQu2s9AoLTxf4zqC6kGe8MydEOWr3BPkUQzEjEw==

FCCERS Assessments

For more information on Environmental Assessments, go here: www.ersi.org

- For trainings on each of the ERS assessments, or other helpful trainings to support classroom quality, go here: <https://tinyurl.com/BBFCCHresources>
- For self-assessments and material checklists for ITERS, ECERS, and SACERS go to: <https://drive.google.com/drive/folders/1iG9nCNVlgd-9YpyCZPDNEAVcnUFK4YGK?usp=sharing>
- Submit a TA request form during first two years after your last assessment.

Division approved self-assessments for Child Health and Development

For more information on Go NAPSACC go to: <https://gonapsacc.org/>

- To learn more about Go NAPSACC self-assessments go to: <https://gonapsacc.org/provider-tools>
- Email GNS@curriculaconcepts.com to request an account and work with a Go NAPSACC consultant.

Screenings (birth-age 5) and Portfolios (all ages enrolled)

For more information on Developmental Screenings go to Learn the Signs, Act Early at: <https://www.cdc.gov/ncbddd/actearly/index.html>

For help finding screening tools and trainings, contact your local:

- Child Care Aware office
- Education Service Cooperative Office <https://adedata.arkansas.gov/ARK12/coop>
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To refer a child for further developmental evaluation contact:

- Child Find <https://www.archildfind.org/>
- Educational Cooperatives (ages 3-5) <https://adedata.arkansas.gov/ARK12/coop>
- First Connections (birth-3) <https://dhs.arkansas.gov/dds/firstconnectionsweb/#fc-home>